Städtische
Schulartunabhängige Orientierungsstufe

Landeshauptstadt
München
Referat für
Bildung und Sport

Quiddestr. 4
81735 München

Self-registration for parents in Webuntis

All parent information throughout the school year will be sent to you via Webuntis. Registration is also necessary in order to view upcoming school **events** or to be able to report your child sick. To complete the registration, the following steps are required:
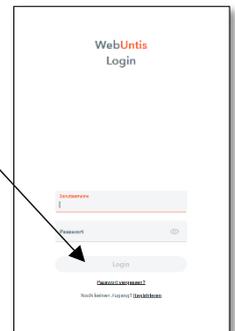As a parent/guardian you can register yourself via the WebUntis login page**: https://webuntis.com/**

- Enter the name of the school on the page: "Schulartunabhängige OS" (**I**t is sufficient to enter "schulart" to find the school).

  - First, you must click on the "Registrieren" button below the login form of WebUntis

  - Now you must enter precisely the e-mail address that you have given to our school as a contact address (OSA enrollment!)

- You will receive a registration e-mail with a confirmation link to this address. (If this is not the case, it may be because you are not using the e‑mail address known to the school.)

- The registration can now be completed by clicking on the registration link in the e-mail.

- In a final step, you only need to set a suitable password.

The username is always your e-mail address. The only thing required for login is the password you just set. **Self-registration is only possible in a browser** and not in the UntisMobile app. After completing the registration, you can also log in with your login details in the mobile app on your smartphone and use the functions there!

Sick leave via the app:
If you want to report your child sick early in the morning, you can simply do so via the app. In the navigation bar, select the Start tab. There, choose the button "Meine Abwesenheiten".
Click the + symbol in the navigation bar!
Now you need to enter the start of the sick leave as well as the expected end.
Important: A sick leave report is not an exemption from class! The exemption from class, e.g. for a doctor's appointment, must always be granted at least three days in advance with a written note to the school administration.